

CONDUCT LETTER - A SERIOUS NOTE ABOUT YOUR TOUR

Thank you for joining us! We are going to have a great time on this tour but we need your support to make sure it is a safe and responsible one as well. There will be staff to help make your stay enjoyable, but we need all participants to follow some "common sense rules." Remember, this is not a school sanctioned trip, and you are responsible for your own actions. You must sign and give this "Conduct Letter" to your Bus Captain when boarding the bus, or to your Breakaway Tours representative upon check-in at your hotel / resort.

WHAT TO KNOW ABOUT YOUR BUS RIDE / FLIGHT

- There is absolutely no alcohol or smoking permitted on the bus or your flight.
- If damage occurs to the bus, or shuttle buses during the tour, it will be paid for by those responsible. Failing this, the entire group could be held responsible.
- Inappropriate behavior from anyone that affects the safety or enjoyment of others will not be tolerated.

WHAT TO KNOW ABOUT YOUR HOTEL

- Loitering or partying in the hallways or lobby of the hotel is not permitted.
- Smoking is not permitted in the hotel common areas (hallways, lobby, elevators, etc.)
- For safety reasons, **glass containers** are not permitted in hotels and you are not permitted to open any balcony doors.
- Overcrowding of elevators is not permitted. It is dangerous and damage could occur.
- Respect other guests and keep the noise level to acceptable volumes. Overcrowding of rooms will not be tolerated.
- Only Breakaway Tours passengers and those registered to your hotel are permitted in your room. If unauthorized guests are found in your room, all occupants registered to that room may be evicted. Wristbands will be given to you on the bus and must be worn at all times. Occupants of each hotel will be assigned a different coloured wristband. Lost or misplaced wristbands may result in your eviction from the tour.
- The Damage Recovery Fee (DRF) has been implemented to replace the need for passengers to put down a hotel damage deposit for hotel common areas while on tour as well as eliminating the need to collect common area damage fees from passengers at the end of their tour. The "DRF" **DOES NOT** cover any damage over the sum value of \$250 or any damage caused through willing or malicious intent where the passenger/party intentionally damages hotel, bus, and or airline property. If damage is deemed to be intentional, the individual or party in question will be charged the full cost of the damage. The DRF is **non-refundable**.

IMPORTANT: *The hotel and security has the right to evict you from their hotel if they feel your conduct is unacceptable. If this occurs, you are responsible for your return home at your own expense. Breakaway Tours is not responsible for the actions of the hotel or security companies that are working at the hotel.*

USE OR POSSESSION OF ANY ILLEGAL SUBSTANCES OR ABUSE OF ALCOHOL

- Possession or use of illegal substances will not be tolerated. Should you choose to break the law, the police may be notified and you will be dealt with at their discretion. You may also be removed from the tour and you will be responsible for your travel arrangements home at your own expense.
- The legal drinking age varies by destination and their laws. Carrying or consuming alcoholic beverages in the streets and/or public areas (e.g. hotel hallways, lobbies, buses, etc.) is prohibited and illegal. Please act responsibly if you wish to consume alcoholic beverages. Celebrate smart and have fun!

By signing this form, you agree to the above terms and to act responsibly for your own safety and the safety of others on the tour. You acknowledge that in failing to abide by the above conditions, or participating in any other misconduct, you may be evicted from the tour. If so, you will be responsible for any associated costs and arrangements to return home. If you are evicted and you are under the age of 18, Breakaway Tours will make reasonable efforts to contact your parents or legal guardians. Parents and legal guardians may also be contacted for those over the age of 18. Breakaway Tours assumes no responsibility for those evicted from a tour and no refunds will be provided.

Name of Client (Please Print)

Signature

Date

NOTE: IF YOU ARE UNDER THE AGE OF 18, YOU MUST ALSO HAVE A PARENT/GUARDIAN SIGN

Custodial Parent/Legal Guardian
(Please Print)

Signature

YOUR BUS / FLIGHT #:
